

CABINET MEMBER FOR EDUCATION, CULTURE AND LEISURE SERVICES

Venue: Town Hall,
Moorgate Street,
Rotherham.

Date: Tuesday, 7 September 2004

Time: 9.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of previous meeting held on 24th August, 2004 (copy herewith). (Pages 1 - 3)
- **to receive minutes**
4. Rotherham Learning Grid - Verbal Update (Jason Ollivent, Head of Information Systems, RBT)
5. LEA Governor Appointments (Paul Carney, Principal Officer, Managed Services)
6. RBT Liaison Group - Nomination (Page 4)
7. Update to School Organisation Plan 2003/04 - 2007/08 (Martin Harrop, Principal Officer, Resources and Information) (report herewith). (Pages 5 - 12)
- **to inform of an update to the above School Organisation Plan**
8. Date and Time of Next Meeting

**1BCABINET MEMBER FOR EDUCATION, CULTURE AND LEISURE SERVICES -
24/08/04**

**CABINET MEMBER FOR EDUCATION, CULTURE AND LEISURE SERVICES
TUESDAY, 24TH AUGUST, 2004**

Present:- Councillor Boyes (in the Chair); Councillors Austen and Littleboy.

Apologies for absence were received from Councillors Rushforth.

47. MUSEUMS ASSOCIATION CONFERENCE

Consideration was given to a report of the Libraries, Museums & Arts Manager, together with Programme details, regarding the above Conference to be held in Edinburgh on 13th-15th September, 2004.

Resolved:- (1) That approval be given for the attendance of one Officer at the Museums Association Conference to be held in Edinburgh.

48. PUBLIC LIBRARY CONFERENCE 2004

Consideration was given to a report of the Libraries, Museums and Arts Manager containing details of the above Conference.

Resolved:- That approval be given for the attendance of one Member and one Officer to attend the Public Library Authorities Conference 2004, to be held in Newcastle on 12th-15th October, 2004.

**49. PERMISSION TO SUSPEND STANDING ORDER 44 FROM
CONTRACT STANDING ORDERS**

Further to Minute No. 17 of a meeting of the Cabinet Member, Education, Culture and Leisure Services held on 17th August 2004, consideration was given to a report of the Principal Officer, External Funding on the need to suspend Standing Order 44, which will permit exemption from normal contract standing orders. This exemption will facilitate the allocation of funding for initial consultancy work to be carried out by Young Enterprise Yorkshire and Humberside (YEH) regarding development of a five year project.

The project will establish Rotherham as the first Borough in the UK to offer enterprise learning to every pupil at all Key Stage levels in all schools.

YEH Young Enterprise operates through support from the business community and the Government. This support is provided in a variety of forms: financial, in-kind, and through the provision and encouragement of volunteers.

YEH preliminary proposals have received support at a regional level and Yorkshire Forward, in consultation with the Learning and Skills Council, have committed £1m Single Pot Funding for project delivery, subject to

the submission of a viable business plan and project appraisal.

Yorkshire Forward consider that the consultation and development activity should be progressed as soon as possible and have approved the allocation of £50,000 Single Pot revenue.

The Council is, therefore, seeking to suspend standing orders to enable the Authority to contract with YEYH for the delivery of the scoping exercise.

Resolved:- (1) That the report be received.

(2) That the invoking of Standing Order No. 35 be agreed to enable a contract to be established with YEYH as a consequence of the circumstances outlined in the report submitted, and having regard to the representation of the Officer.

(3) That a progress report on the Pilot Scheme be submitted to a future meeting.

50. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 8 of Part 1 of Schedule 12A to the Local Government Act 1972.

51. MILTON SPECIAL SCHOOL, SWINTON - STAGE TWO TENDER REPORT

Consideration was given to a report of the Project Manager, Design and Engineering Service which sought approval to accept a negotiated Target Cost tender for the construction of an extension at Milton Special School.

A Tender Evaluation Report was submitted to Members on 19th May, 2004 recommending the appointment of strategic Construction Partners, which included G. Hurst & Sons Limited (Minute No. B326 of a meeting of the Cabinet). The second stage process involves an open book approach to ensure full accountability.

The Milton Project is part of the 'Special School Review' which, following public consultation, approved a change in role for the three Moderate Learning Difficulty Schools and the two Severe Learning Difficulty Schools.

The report contained financial details of the contract and tender selection process.

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24/08/04**

Resolved:- That the Target Cost Tender Sum of £600,710.13 and Gross Maximum Price of £653,710.13 negotiated with G. Hurst and Sons Limited for the Milton Special School Extension be accepted and a start made on site on 25th August, 2004, subject to the conditions of contract being agreed.

(Exempt under Paragraph 8 of the Act – report contained financial and contractual information).

52. ABBEY SPECIAL SCHOOL - WARD 8 KEPPEL

Consideration was given to a report of the Project Manager, Economic and Development Services containing details of a Contract to demolish the swimming pool and four temporary classrooms, to construct a new six classroom teaching block and administration/reception area, together with internal re-modelling and refurbishment to the staffroom, toilets, changing rooms and an existing classroom to form a science laboratory.

The Abbey Special School project is part of the 'Special School Review' which, following public consultation, approved a change in role for the three Moderate Learning Difficulty Schools and the two Severe Learning Difficulty Schools. The 'Special School Review' sets out the future for Special Education Needs (SEN) pupils in Rotherham, the recommendations of which seek to support a number of the Council's priorities and will enable Abbey Special School to continue to provide for pupils in Key Stages 1, 2, 3 and 4.

The report contained financial information regarding the contract, together with details of a two-stage partnering process and tender selection.

Resolved:- That the Target Cost of £992,398 and Guaranteed Maximum Price (GMP) of £1,063,398, as negotiated with Wildgoose Construction Limited, be accepted and a start be made on site on 16th August 2004, subject to the conditions of contract being agreed.

(Exempt under Paragraph 8 of the Act – report contains financial and contractual information).

ROTHERHAM METROPOLITAN BOROUGH COUNCIL**RBT Liaison Group****Draft Terms of Reference****Representation**

Membership to consist of Councillor Philip Wardle, Councillor Ken Wyatt, Carol Mills (Resources), Dave Finch (RBT Client Function), Brian James (RBT), Cath Saltis (Scrutiny) and a Councillor representing each Programme Area.

Chairman

The group is to be chaired by Councillor Philip Wardle.

Terms of Reference

1. To enable Members to raise, in an appropriate forum, issues relating to RBT brought to them by a variety of means.
2. To strengthen Member involvement in the governance and accountability of RBT.
3. To provide RBT with an appropriate forum to advice Members of issues at an early stage.
4. To consider the RBT performance report.
5. To consider RBT developments affecting Members.

Meetings

Meetings are to be held at 11.00 a.m. on the third Monday of each month.

Minutes

The minutes of the meeting are to be for attendees use only.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Cabinet Member and Advisors, Education, Culture and Leisure Services
2.	Date:	7 th September 2004
3.	Title:	Update to the School Organisation Plan 2003/04 – 2007/08 (The SOP covers the whole of Rotherham)
4.	Programme Area:	EcaLS, Resources and Information

5. Summary

This report and update are for information only and there are no suggested action points over and above those contained within the original plan.

6. Recommendations

That this report and update be received and forwarded to the School Organisation Committee for information and discussion prior to publication.

7. Proposals and Details

This update has been produced in order to provide further information between full plans, which are produced on a three year cycle. The 2003/04 – 2007/08 plan was published on 28th November 2003.

8. Finance

There are no specific financial consequences as a result of receiving this report.

9. Risks and Uncertainties

There are none particularly associated with receiving this report.

10. Policy and Performance Agenda Implications

The report is for information only and, therefore, no decision will affect the Policy and Performance agenda. The update does, however, make reference to the Best Value Performance indicators relating to the supply of school places, comparing the outturn figures with the estimates in the published SOP.

11. Background Papers and Consultation

The School Organisation Plan 2003/04 – 2007/08 sets out how the LEA plans to meet its statutory responsibility to secure sufficient education provision within its area in order to promote higher standards of attainment.

There is no specific legislation requiring the production of this update, but DfES guidance suggests that it is good practice to do so in respect of demographic information.

The update should be forwarded to the School Organisation Committee for information and discussion prior to publication and distribution.

Contact Name : Martin Harrop, Principal Officer, Forward Planning
Resources and Information
Extension 2415

Update to the School Organisation Plan 2003/04 – 2007/08

The Education (School Organisation Plans) (England) (Amendment) Regulations 2003, which came into force on 1st June 2003, changed the requirements to publish a plan on an annual basis. The next plan should now be produced in 2006 (ie on a 3 yearly cycle), although there will be a move towards a Single Education Plan which will probably subsume the SOP. In the interim, the LEA has produced an update of some of the demographic and statistical information contained in the current SOP based on the actual rather than the estimated figures for 2003/04. Other changes, particularly relating to SEN provision, are also outlined. The relevant information includes references to Sections/pages in the current SOP and these are headed in bold type.

Section 1

Table 1 Best Value Performance Plan: Key Strategic Targets

% Schools with 25% + unfilled places

	<u>Estimate</u>	<u>Outturn</u>	
Primary	7.5%	7.5%	(8 schools)
Secondary	5.9%	5.9%	(1 school)
% of unfilled places in all Primary schools	9.9%	9.6%	
% of unfilled places in all Secondary schools	6.1%	5.3%	
% of pupils in excess of school capacity in secondary schools	1.3%	1.5%	

Comment

The % of schools with 25% + outturn was as expected. However, in both the Primary and Secondary sectors the numbers entering Reception and Y7 were greater than estimated and, therefore, the % surplus figures were smaller in both cases. In line with this, the % of pupils in excess of school capacity in secondary schools rose, as anticipated, but to a slightly greater extent.

Section 7 (page 29 onwards)

Numbers entering Reception

7.6 Birth statistics and entry numbers have been as follows:-

	94/95	95/96	96/97	97/98	98/99
Births	3161	3180	3156	3029	2937
	99/00	00/01	01/02	02/03	03/04
Reception entry	3163	3162	3160	3049	3052

Comment

Between the years 99/00 and 02/03 the entry into Reception was at a very similar level to the births 5 years earlier. In 02/03 the difference between the two figures was +20 and there was some evidence to suggest that this would be likely to continue. The actual entry figure for 2003/04 of 3052 was +115 when compared to the birth figure.

Secondary Schools – Forecast for Y7 (7.8)

Forecast numbers were based on previous methodology. With secondary entry cohort numbers approaching their height, it was clear that a number of schools would reach their admission limit and the ultimate entry would very much depend on the number of late applications and the number of successful appeals – especially at those schools close to the border that continue to attract large numbers of extra-district preferences.

The final entry figure was 3840 compared to an estimate of 3777, an increase of 63.

Population - Year groups through the schools (7.11)

Primary

The loss/gain of pupils through the years is considered in order to estimate numbers in other year groups.

For Primary, the previous normal loss of pupils had changed to a gain which resulted in numbers being rolled forward with an addition of 20 pupils per year group. The actual figures showed:-

	R	Y1	Y2	Y3	Y4	Y5	Y6
2002/03	3049	3176	3227	3222	3326	3409	(3593)
2003/04	(3052)	3055	3207	3256	3238	3326	3433

Changes for each year group ranged from 0 to +31 with an average of just under +18.

Secondary

Contrary to the position in the Primary sector, there continued to be a loss as year groups rolled forward in the Secondary sector. This had reduced, however, and a figure of just 4 was taken away from rolled forward figures in the SOP. The actual figures showed:-

	Y7	Y8	Y9	Y10	Y11
2002/03	3733	3788	3599	3662	(3603)
2003/04	(3840)	3732	3773	3595	3634

Changes for each year group ranged from –28 to –1 with an average of –12.

Comparison of Predictions with Actual Numbers on Roll (7.17)

The full breakdown was as follows:-

<u>Primary</u>	Estimate	Actual	Difference	% Difference
Reception	2957	3052	+95	+3.21%
Other Years	<u>19529</u>	<u>19515</u>	<u>-14</u>	<u>-0.07%</u>
Total	22486	22567	+81	+0.36%

Secondary

Y7	3777	3840	+63	+1.67%
Y8 – Y11	14766	14734	-32	-0.22%
Vlth form	<u>1867</u>	<u>1854</u>	<u>-13</u>	<u>-0.7%</u>
Total	20410	20428	+18	+0.09%
Overall Total	42,896	42,995	+99	+0.23%

Table 4 (Section 7)

If the actuals for 2003/04 are inserted into Table 4, the projected figures would now be as follows:-

	R	Y1	Y2	T	Y3	Y4	Y5	Y6	T	T
03/04	3052	3055	3207	9314	3256	3238	3326	3433	13253	22567
04/05	2984	3072	3075	9131	3227	3276	3258	3346	13107	22238
05/06	2787	3004	3092	8883	3095	3247	3296	3278	12916	21799
06/07	2877	2807	3024	8708	3112	3115	3267	3316	12810	21518
07/08	2877	2897	2827	8601	3044	3132	3135	3287	12598	21199

	Y7	Y8	Y9	Y10	Y11	T	Vlth	T	T
03/04	3840	3732	3773	3595	3634	18574	1854	20428	42995
04/05	3704	3836	3728	3769	3591	18628	1912	20540	42778
05/06	3675	3700	3832	3724	3765	18696	1904	20600	42399
06/07	3556	3671	3696	3828	3720	18471	1920	20391	41909
07/08	3580	3552	3667	3692	3824	18315	1932	20247	41446

Comment

Clearly, although the overall trends remain the same, the predicted numbers on roll are larger than previously forecast in the SOP as a result of the increased numbers entering Reception and Y7.

The predicted numbers on roll compared to capacity now show:-

	<u>NOR 07/08</u>	<u>Capacity</u>
Primary	21199	24788
Secondary	20247	21248

Section 9 Primary Schools

Tables 6 – 17 in the SOP show the development of numbers for the 12 planning areas. A comparison of the predicted numbers on roll for 2003/04 compared to the actual numbers for each area is shown below:-

		Predicted No on Roll 03/ 04	Actual No on Roll 03/04	Difference
Table 6	Aston/Aughton	1523	1595	+72
Table 7	Bramley/Wickersley	1837	1864	+27
Table 8	Brinsworth/Catcliffe	1487	1513	+26
Table 9	Dalton/Thrybergh	1121	1109	-12
Table 10	Dinnington	1806	1795	-11
Table 11	Maltby	1927	1923	-4
Table 12	North & West	3384	3366	-18
Table 13	Rawmarsh	1661	1639	-22
Table 14	South & East	3419	3406	-13
Table 15	Swinton	1246	1222	-24
Table 16	Wales/Thurcroft	1406	1418	+12
Table 17	Wath	1669	1717	+48
Total		22486	22567	+81

It is important to note, however, that the predicted numbers are based on births, plus the possible outcome of parental preference. They do not take account of changes in housing. Those changes are highlighted in the commentary and in Appendix 7 (page 80) of the SOP.

The specific references in Appendix 7 in relation to the above relate to:-

<u>Area</u>	<u>No of houses</u>
Cortonwood Colliery, Brampton (Wath)	530
Sunnyside, Bramley (Bramley/Wickersley)	772
Sheffield Road, Fence { Aston/Aughton }	492
Mansfield Road, Aston { Aston/Aughton }	199
East of Stockwell Avenue, Wales (Wales/Thurcroft)	432

The commentaries for each of the areas with a plus figure in the above table, give details of the additional housing and signal a likely increase in the number on roll compared to the base figures.

Section 10 (page 47) Secondary Schools

This section of the SOP highlights the fact that the current assessed surplus is low. Only Kimberworth Comprehensive has 25%+ surplus places, but the school will close in 2004. The prediction for the period of the Plan was for total numbers on roll to fall between 2002/03 and 2007/08 by a very small amount following increases up to 2005/06.

The number on roll did increase in 2003/04 and the actual figure 20428 was just 18 higher than predicted, although the Y7 figure was underestimated by 63.

The prediction for Numbers on Roll and Capacity for Secondary Schools in 2007/08 have altered very little as a consequence of the actual entry in 2003/04. The final figures for Table 20 would now show the following:-

<u>No on Roll 2007/08</u>	<u>Capacity following PFI Changes</u>	<u>Surplus (DfES)</u>	<u>Surplus Actual</u>
20285	20738	676 (3.3%)	453 (2.2%)

Section 11 (page 55) - Special Education Provision

Table 21 of the SOP gives details of the Special School provision in Rotherham. At the time of production of the SOP, proposals for statutory changes at 5 of the 7 Special Schools were being considered. The proposals were all agreed by the School Organisation Committee (SOC) and these are outlined as follows:-

<u>School</u>	<u>Age Range</u>	<u>Provision</u>	<u>Recognised Accommodation No</u>
Abbey	from 5 – 16	MLD	135
	to 7 – 16	Moderate/Complex Learning Difficulties	100
Green Arbour	from 5 – 16	MLD (Aut)	140
	to 7 – 16	Moderate/Complex and Language & Communication Difficulties	100
Hilltop	from 2 – 19	SLD	98
	to 2 – 19	SLD	80
Kelford	from 2 – 19	SLD	108
	to 2 – 19	SLD	80
Milton	from 5 – 16	MLD	115
	to 7 – 16	Moderate/Complex Learning Difficulties	100

All of the above changes are being phased in to ensure that no pupil loses a place already taken up. For Hilltop and Kelford the changes will be fully effective by September 2007, whilst for Abbey, Green Arbour and Milton the changes will be fully in place by September 2005.

Table 22 (page 56)

This table gives details of Additional Integrated Unit Provision attached to Mainstream Schools. A proposal to add a dedicated unit to cater for the needs of 15-20 pupils in Key Stage 3/ 4 who have mild to moderate autistic spectrum disorder at Swinton Community School, A Maths & Computing College has now been approved.

Two further proposals – to discontinue the EBD (Primary) unit at Rawmarsh Sandhill and to add an EBD (Primary) unit at Wales Primary have also been published and, in the absence of comments/objections in the representation period, have been determined by the LEA.

It should be noted that this paper is simply an update to the information contained within the previously published School Organisation Plan 2003/04 – 2007/08. No further specific conclusions are drawn concerning the need to add or remove school places. The next full plan will be produced in 2006 as part of, or as an appendix to the Single Education Plan (subject to legislation). A further update will be produced in 2005.

If you wish to make any comment or seek further information on this update, then please contact Martin Harrop on 01709 822415.